

**Minutes of the Annual General Meeting of the NZIP**

**Held at 1pm St David Lecture Theatre, Otago University Dunedin**

**On Friday, 6<sup>th</sup> of July 2007**

**Present:** Terry Scott ( President), Justine Foster (Secretary), David Housden, Des Duthie, Paul Yates, Crispen Gardener, Dai Redshaw, T (Haggis) Henderson, Howard Lukefahr, Joachim Brand, S K Das Kerry, Parker, Catherine Low, Johann Fourie, Laurie Christian, Matt Visser, Stephanie Manley, David Aston, Alister McKinnon, Nathan Mehrrens, Doug Johnson, Sam Hight, Tony Signal, Jenni Adams, Steve Chrystall

**Minutes of the 2005 Annual General Meeting.**

The minutes of the 2005 AGM were confirmed as a true and accurate record.

Moved: David Housden / H Henderson  
CARRIED

**Financial**

The 2006 Audit is completed

NZIP Funds as follows

1. Term Deposit - \$31727.00
2. Conference Account - \$22046.00
3. Current Account - \$5812.59

We are in a very healthy financial position, we could consider further financial outlays in the future.

Moved: Terry Scott / Des Duthie  
CARRIED

**Education Section**

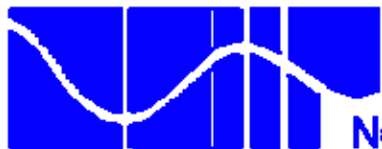
We are in a healthy financial position with about \$106,000.00 in assets and cash. Science educators – slight profit basis every year.

Moved: David Housden / Terry Scott  
CARRIED

**Presidents Report**

The 2007 conference went well and we have had a lot of positive feedback from members who attended.

Audit –



The financial records of the institute are in need of attention. The accounting firm which was retained to perform the audit spend a great deal of time attempting to collect the basic information necessary for the audit.

The financial records of the institute have now been filed and archived.

Moved Terry Scott

CARRIED

Currently the Royal Society of New Zealand processes our memberships for a cost of \$3000.00. It was suggested that this service could be more efficiently and cheaply carried out by the members of NZIP themselves.

Tony Signal reported that the Royal Society of New Zealand have been processing our membership since about 2001. His view is that this responsibility should remain with RSNZ as the processing of invoices and membership fees would consume about 40% of a full time position.

Des Duthie asked whether any other Societies have had their memberships processed by the Royal Society. Chemistry used to have their memberships done this way, but it appears that Physics is the only institute which currently uses RSNZ for this service. Considerable discussion of this issue ensued and the following resolution were passed.

### **Resolution 1**

That an informal committee consisting of Peter Gilbert, David Housden and Terry Scott investigate the administrative relationship between the Royal Society of New Zealand and the New Zealand Institute of Physics with the aim of submitting recommendations as to the future nature of this relationship. These recommendations to be submitted by the 1<sup>st</sup> of October 2007.

Moved Terry Scott / David Housden

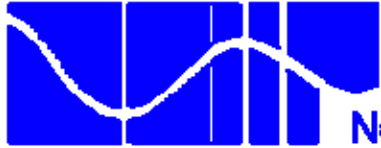
CARRIED

The running of the 2007 conference was undertaken almost entirely by Terry Scott, leaving little time for the other duties of the Institute president. It was suggested that the organisation of the conference organization should not be part of the President's role.

It was also suggested that the NZIP council should sit for a longer term to allow for continuity of institutional knowledge. This follows a comment by Terry Scott that he only now knows what the appropriate role of the president is after occupying the position for two years.

David Housden supported this comment with the observation that any lessons learned by a sitting executive are not currently being passed on to the next executive.

Following considerable discussion of these issues the following resolution was passed:



**Resolution 2**

That the incoming council investigates the general structure of the New Zealand Institute of Physics with an eye to streamlining administration and thus allowing the executive to focus on the Institute's constitutional role.

Moved Terry Scott / David Housden

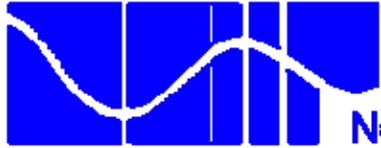
CARRIED

The election of the new executive is Jenni Adams at Canterbury University. The Conference will be held there in 2009.

Moved Des Duthie / Haggis Henderson

CARRIED

Meeting ended at 2.10pm



**New Zealand Institute of Physics**